

MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON 19TH MAY 2004

PRESENT

Mr. Steeples presided over Mesdames Harrison, Holmes, Rooker and Mr. Mackin.

1. APOLOGIES

Mr.Gray.

2. DECLARATIONS OF INTEREST

None.

3. ANNUAL INSURANCE RENEWAL and QUESTIONNAIRE

The renewal of the annual insurance has been received from Allianz Cornhill that includes the additional premium in respect of increased fidelity guarantee and office contents cover. Also enclosed was a request from the insurers as to whether or not the Council requires any advice on risk assessments. The Council is to reply that they require advice on a) Cemeteries and Burial Grounds, b) Ponds, Rivers and Canals, c) Speed Monitoring.

4. APPOINTMENT OF AUDITOR

Mr. Philip Knightly who audited the accounts for year ended 31.03.2004 is to be appointed as the Council's Internal Auditor for the year end 31.03.2004.

5. MID BEDS FORWARD PLAN

The Mid Beds Forward Plan for 1st May to 31st August 2004 was discussed and filed for future reference.

6. QUOTATIONS SHEFFORD NEWSLINE

Quotations were received for the publishing/printing of the quarterly magazine Shefford Newslines. Three quotations were received in all and it was RECOMMENDED to full Council that Character Press Ltd be awarded the contract.

7. REVIEW OF STANDING ORDERS

The current Standing Orders are to be reviewed during the next week and any amendments will be noted and discussed accordingly.

8. ANY OTHER BUSINESS

Information and appropriate forms have been received on how to apply for Notification under the Data Protection Act 1998. The clerk to study and apply for Notification accordingly.

The meeting closed at 9.00 p.m.
