

**MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD ON 21<sup>ST</sup> MARCH 2007**

**PRESENT**

Mr. Mackin presided over Mesdames Harrison and Holmes. Messrs. Wren, Coward and Gray.

**1. APOLOGIES**

Mr. Steeples.

**2. DECLARATIONS OF INTEREST**

None.

**3. REQUEST FOR FUNDING – MID BEDS LINK A RIDE**

The co-ordinator of the Mid Beds Link A Ride Community Transport Scheme has written to the committee informing them of the current usage of the service and further requesting a donation.

It is **RECOMMENDED** to full Council that £200 be donated as in previous years.

**4. REQUEST FOR FUNDING – HENLOW CLIFTON SCOUT GROUP**

A request for funding has been received from the above. The Treasurer of the Scout Group is to be informed that the committee is unable to help as the group is outside their area for s137 donations and the Shefford Scout Group is already a recipient of Shefford Town Council funding.

**5. AGENDA FOR ANNUAL TOWN MEETING**

The committee discussed the topic headings that they would like on the agenda of the forthcoming Annual Town Meeting which will be held on Friday 20<sup>th</sup> April.

**6. TOWN COUNCIL RESIGNATIONS**

The committee received a letter from Mr. Terry Rance offering his resignation from the Town Council as he is shortly to emigrate.

The clerk also received a telephone call from Mr. Keith Barber also tendering his resignation.

**7. NEW MODEL CONTRACT – CLERK**

A new model contract for clerks has been produced by the Society of Local Council Clerks in conjunction with the National Association of Local Councils.

Cllr. Coward offered to study the contract and report back to the next meeting of this committee.

**8. SALARY REVIEW – CLERK**

The committee reviewed the clerk's salary.

It is **RECOMMENDED** to full Council that the clerk's salary be increased by one Spinal Column Point as per his contract.

## **9. ANY OTHER BUSINESS**

Information is to be sought from the Public Works Loans Board as to how quickly a loan could be arranged and what documentation would be required should there ever be a need by the Town Council.

Enquiries are to be made as to what hours and documentation are required in order for the Town Council to utilise the services of a regular contractor without actually offering employment.

The meeting closed at 9.15 p.m.

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