

**MINUTES OF A MEETING OF THE SERVICES AND MAINTENANCE COMMITTEE
HELD ON 10TH JANUARY 2007**

PRESENT

Mr. Wren presided over Mesdames Harrison, Clark and Reddick. Messrs. Mackin, Dear and Rance.

1. APOLOGIES

Mr. Coward.

2. DECLARATIONS OF INTEREST

None.

3. HIGHWAYS REPORT

The December report for highway repairs has been received from the County Council. Those items appertaining to Shefford were noted accordingly.

4. PLAY AREA INSPECTIONS

The December Play Area Inspection Reports have been received from the contractor. These were read out to the committee and any remedial works were noted.

5. REPORT OF 'SINK' IN DUCK LANE

The committee has received an e:mail informing them that a small dip has appeared in the block paving on the approach to the car park in Duck Lane. Mrs. Harrison informed the committee that the Highways Department were already aware of this and thought it was caused by 'a drainage problem' but had not resolved it. The Clerk is to contact the Highways Department and request remedial action as the 'dip' could be a potential trip hazard.

6. LICENCE DETAILS – SHEFFORD PIZZA AND KEBAB

The committee has received notification from the Licensing Department that the above establishment has requested a variation to the to their late night refreshment licence. The request reads : "Late night refreshment to stay open until 23.30 hours Monday to Sunday inclusive". Although the committee did not have any objection to this request, it was felt that the proprietor should be encouraged to provide a litter bin so that his patrons can dispose of their take-away food packaging.

7. FLOOD ALERT

Plans of the town's drainage system have been received from Anglian Water. Mr. Mackin said he would make copies of the plans so that they can be discussed in more detail at the next meeting. The plans will then be filed as they can then be used for reference in the future.

8. ANY OTHER BUSINESS

Report of broken fencing in Kingsmede. Clerk to speak to contractor.

The support posts for the street name sign at Great Hill have become rotten causing the sign to become detached from it's mountings. Clerk to contact Building Control at the District Council to request both a new sign and supports.

Report of two street lights not working : Light 2 –Old Bridge Way and the street light outside Age Concern in the High Street.

It was reported that the dog litter bin at Riverside becomes full very quickly and as such requires emptying twice per week. Clerk to contact the District Council.

Works required to a tree at Waterside as the trunk appears to have split in half.

It was reported that the wooden slat on the seat adjacent to Kingsmede needs replacing. The Clerk will speak to the contractor.

The meeting closed at 8.15 p.m.
