

**MINUTES OF A MEETING OF THE SERVICES AND MAINTENANCE COMMITTEE
HELD ON 13TH FEBRUARY 2008**

PRESENT

Mr. Mackin presided over Mesdames Harrison and Reddick. Mr. Pollard.

1. APOLOGIES

Messrs. Wren, Dear and Coward.

2. DECLARATIONS OF INTEREST

None.

3. PLAY AREA REPORTS AND RISK ASSESSMENTS

The January play area reports have been received from the contractor and all issues requiring attention were noted. The litter bin at the STMA has now been replaced. The Annual Risk Assessments have also been received. These were discussed and all salient points noted.

4. BUS SHELTERS

Quotations for 8 possible bus shelters have been received from an appropriate contractor. Applications for funding are now to be set in motion. The sites will then be prioritised depending on funds received.

5. BEDS C C HIGHWAYS – FINAL CONSULTATION DRAFT 5 YEAR PROGRAMME

The committee has received the above from the County Council's Highways Department.

The report was studied in detail and the proposals noted. However, it would appear that several of the sites mentioned were outside the Shefford envelope and as such clarification is to be sought as to whether or not the costs those works form part of the Shefford budget.

6. HIGHWAYS REPORT

The January Highways Report for Shefford has been received from the County Council's Highways Department. It was generally agreed that the new format for reporting was far more concise and greatly improved.

7. MID BEDS C C – NEW AGREEMENT - CCTV

The new draft agreement regarding the above has been received from the District Council. The committee is now happy with all the amendments and it is **RECOMMENDED** to full Council that the Final Agreement should be signed as soon as it is available.

8. TREE SURVEY – WATERSIDE

The work on the Willow trees at Waterside has now been completed. Work may still be required on the three Poplar trees but this has been deferred pending additional expert advice as one or two statements in the Insurer's report give reason to believe that those particular trees may not necessarily be wholly to blame.

9. S106 AGREEMENTS

The committee previously requested the District Council to update them on any outstanding S106 Agreements. This information has now been received and it would appear that there are four agreements relating to Shefford. However, the District Council has only received funds in respect of one of them. The committee is to decide on the possible use of the funds which appertain to that particular Agreement bearing in mind the stated guidelines for which the money can be used.

10. MARKET CHARTER/FARMERS MARKET

The committee is to make a further attempt to secure the Charter from the current Market Operator in respect of the Friday market. Investigations are also to be carried out regarding the possibility of operating a Farmers Market.

11. ANY OTHER BUSINESS

The landowner is to be requested to tidy up the industrial area and remove any litter. A similar request is to be made regarding no. 3 New Street which has the same owner.

The meeting closed at 9.30 p.m.