

**MINUTES OF A MEETING OF THE FINANCE AND POLICY COMMITTEE
HELD 21ST JANUARY 2009**

PRESENT

Mr. Steeples presided over Mesdames Harrison, Clark and Holmes. Messrs. Mackin and Coward.

1. APOLOGIES

Mr. Wren.

2. DELARATIONS OF INTEREST

None.

3. CONTRACT – TMR BOOKINGS OFFICER

The committee approved the contract for the Town Meeting Room Bookings Officer.

4. PUBLICATION SCHEME – DETAILS

The clerk is to study the various categories of the Model Publication Scheme in respect of the Freedom of Information Act as adopted by the Town Council last month. Any categories that the clerk is unable to complete will be brought before this committee and the full document will be discussed accordingly.

5. ANY OTHER BUSINESS

The clerk is to contact the Bedfordshire Association of Town and Parish Councils to enquire if they are aware of any computerised accounts packages that are used by Town and Parish Councils.

It was agreed that consideration needs to be given to updating the current town website.

The BRCC is currently running *Project Involve* which offers a free course for anybody wishing to run and maintain their own website. The clerk is to ask the website manager if he would like attend the course.

The meeting closed at 8.15 p.m.